

# Capel St Mary Allotments Association

## Minutes of Executive Committee Meeting

**Date:** Monday 17th October 2022

**Location:** Plotters' Retreat

**Present:** CH, GC, DS, TL, ML

### 1. Minutes of Exec meeting of Mon 11th April 2022

No matters arising

### 2. Chairman -CH

**CH** confirmed Mancom meeting is being held at PC offices on 26th October. **CH** also has requested that **DS** attends the meeting as still in handover stage with **ML**. **ML** will be introduced at the Mancom.

Risk assessments discussed briefly - **TS** mentioned that we are awaiting detailed examples of risk assessments from PC before any further work undertaken on them.

Quotes have been obtained for new perimeter fencing (**RB**) around whole site - to be presented to PC and discussed at Mancom.

Sue Whybrow has requested that she can run wreath making courses in the Plotters Retreat - agreed by the Exec - only date not available is 28th November.

### 3. Site Manager – ML

**ML** outlined what he will report on at the Mancom. This will include thanking the PC for the new mower shed & discuss its security, waiting list for plots and the condition of plots, membership numbers. Report will be given on the work in being held 23rd October.

**ML** will also explain the decision taken re no further communal bonfire facility. Discussion was held re possible purchase of a shredder and holding a shredder day for non-compostable items, or provision of a skip in the autumn for non-compostables. Exec decided to review next year.

### 4. Treasurer & Membership – GC

Grand total cash	£13,760.67
Available cash	£11,578.17
Rotovator fund	£975.97
Site Maintenance	- £907.53
Site Capital	- £495.23
Budget	- £1,495.00
Ride-on mower fund	£5,084.00

Membership:-

Start of year ( Sept 22)	342
New members	3
Resigned	- 2

Plus 3 honorary members

Hut sales to date £19,529.00

The budget request for 22/23 to be presented to the Mancom meeting was discussed. **GC** will also more specifically discuss the site capital & maintenance fund.

**5. Hut – DS**

Advised sales are still around £400.00/week. Compost and sand ordered - sale of compost is robust - more ordered. Further discussions re cost of delivery of orders - **DS** looking into alternative cheaper delivery options - discussed previously in last Gen Com meeting. Also brief discussion on what products will be available as an alternative to peat based composts in future. **DS** advised no further sales of peat-based products will be allowed after 31st December 2023.

**TS** suggested we trial different products next year in polytunnel to see how they perform.

**6. AOB**

**TS** raised hut plant sales for 2023 and how this will be organised. General discussion amongst all - suggestion of a team being set up and rota to help with all areas of cultivation. To be discussed in more detail early next year.

Circulation: AA, DA, RB, GC, MD, CH, PH, ML, WR, DS, TS, SB and notice board.

Signed .....