

Capel St Mary Allotments Association
Minutes of General Committee Meeting
Monday 7 March 2022

Present: CH, MD, DS, PB, GL, DA, AA, GC, RB, TS, ML, PH, WR

1. Matters Arising from General Committee Meeting – 17 January 2022

- The printer has now been sold by MD.
- Banksian Medal is due to arrive by mid April.
- PA system has now been purchased.

2. Chairman's Report

- CH thanked the team that repaired the Hut roof following the recent storm.
- CH thanked BD for arranging for Parish Nurses to deliver the defibrillator training.
- AGM:
 - Eddie Cox will organise the draw and WR confirmed she had some items for the draw.
 - CH thanked all for submitting their AGM reports.
 - CH thanked RB for sourcing tree to commemorate GW which will be planted at AGM and CH will talk to SW regarding the plaque.

3. Reports

• **Treasurer and Membership Secretary**

- Grand total cash £11,824.76 Total available cash £6,652.51
- Rotovator fund £945.97 Site Maintenance £2,204.81 DR (Budget £1494)
- Capital Fund £718.73 Mower Fund £4,640.00
- Membership – Membership Year started with 347 paying and 3 honorary members. We've had 6 new, 23 resignations so current numbers are 330 paying members and 3 honorary.

• **Site Manager**

- All plots / polytunnel plots rented with 6 on plot waiting list.
- Minor maintenance carried out on site including floodlight on garage, repairing storm damage, planting Christmas tree and we've had 3 deliveries of wood chippings.
- Yet again the gate has been found unlocked on one occasion.
- Picture painted by Steve Talmadge has now been erected on rear of Plotters Retreat. PB to send letter of thanks. RB will send a picture to PH to submit to for possible inclusion in Capel Capers.
- Communal bonfire is to cease from end of March to 3 September and are re-seeded. All plot holders will be notified.
- The ride on mower and wheeled strimmer are currently being serviced. PC contacted DS again about replacement mower.
- Various jobs are planned for work in including road planings on middle path, floodlight on car park, sink by hut and removal of brick BBQ.
- ML will be taking over as Site Manager as of 1 May 2022.

• **IT**

- Defibrillator sessions were well attended and MD will send out email to all members to see if any further sessions are required. PB to write and thank Parish Nurses and arrange a donation from CSMAA to show our appreciation.
- Picnic on the Plot – MD to send out a 'Save the Date' notice.
- Show – MD to print labels for show schedules and update Oasis.

• **Show**

- Agreed we would take in exhibits on the Friday evening from 4.30-6pm.
- Handicrafts – suggestion of having the subjects for the following year's show (as we do for photographs) agreed and JH/BD putting together a 'hints and tips for exhibiting'.

- Job descriptions – all asked to complete and return these to WR.
- WR still to provide recipes.
- Show schedules currently being printed.
- MD will action all printing on the day of the Show from home as last year.
- **Seed Scheme / Capel Capers**
 - All potatoes delivered and no issues reported.
 - Few seed deliveries still to be actioned by PH of seed not initially in stock.
 - Capel Capers:
 - As only allowed a half page will have two versions of report, short for Capel capers and a longer one for the website.
 - Need to mention in next article that the Show is now the ‘Capel Village Show’.
- **Stores Manager / Hut**
 - Sales slightly down on last year £2,129 – possibly due to poor weather we’ve experienced.
 - Rota is working well and majority of dates filled.
 - Still a few ‘click and collect’ and delivery requests coming in.
 - Some price changes have occurred eg on bird food.

4. **General Secretary’s Report**

- AGM Notice to be sent out 3-4 weeks prior to AGM and PB thanked all for their reports.
- Refreshments etc all being arranged.
- SSALG – PB attended last meeting where they agreed £50 donation for Show. Discussed Suffolk Show and theme of ‘Companion Planting’ and requested if anyone has any photos that they could send them to the SSALG Sec.
- TS & ML to attend Man Com and Exec Meeting with PB & DS to action handover.

5. **Any Other Business**

- Scarecrow Trail – need to think of an idea / theme for our entry.
- DS asked if anyone was able to assist with precinct flowers.
- Flyers now delivered to all new houses in Capel.
- Noticeboards – who is responsible? They need tidying up and information updated.
- Facebook page – we need more postings to raise more awareness. Any pictures etc can be sent to AA / MD for inclusion or tag in CSMAA when posting on own page.
- Show Cups – DA to order Children’s cups and medals.

Meeting closed at 9.10pm

Date of next meeting: 20 June 2022

Circulation: General Committee members, SB & notice board.

Signed.....