

Capel St Mary Allotments Association
Minutes of General Committee Meeting
Monday 17 January 2022

Present: CH, MD, DS, PB, GL, DA, AA, GC, RB, TS, ML

Apologies PH, WR

1. Matters Arising from General Committee Meeting – 29 November 2021

- CH welcomed Martin Leech to the Committee

2. Chairman's Report

- Access to Plotter Retreat is now available to all plot holders. This information to be circulated and mentioned at AGM.
- Need to ensure that all communications to plot holders are also copied to Committee Members.

3. Reports

• **Treasurer and Membership Secretary**

- Grand total cash £ 14,318.306 Total available cash £ 7,146.05
- Rotovator fund £865.97 Site Maintenance £ 1,984.81 DR (Budget £1494)
- Capital Fund £718.4. Mower Fund £4,640.00
- Membership – Membership Year started with 347 paying and 3 honorary members. We've had 5 new, with 23 resignations so current numbers are 329 paying members and 3 honorary.

• **Site Manager**

- All plots / polytunnel plots rented with 6 on plot waiting list and 2 for polytunnel.
- Soil and compositable items are still being deposited on bonfire.
- All site padlocks have been oiled.
- Both hut and cane store have now been made rodent proof.
- The polytunnel has been cleaned.
- Site map updated and uploaded by MD to website.
- Both the ride on lawnmower and wheeled strimmer are due to be serviced.
- DA still to look at rotovator with a view to selling it on.
- Agreed trailers should be chained up to secure them.

• **IT**

- A new printer has now been purchased and MD will try to sell on old one via email to members / Capel Facebook page.
- Defibrillator training arranged for 24 January (13 attending), 17 February (13 attending and 5 March (5 attending to date). More sessions can be arranged if required.
- All updates to Oasis now completed.

• **Show**

- MD asked what the Handicraft subjects would be for this year's show and suggested these should be available at Show for the following year as with photographs to give people time to make items during quieter winter period. CH suggested BD / JH could meet and make suggestions.
- PB already has Banksian Medal for this year.

• **Seed Scheme / Capel Capers**

- A few online orders still coming through for seeds.
- Seed potatoes orders have largely been completed and the late delivered ones have now been processed and delivered to customers.
- Capel Capers - February article submitted and March will be done soon. If anyone wishes to add anything to the March article please pass details to PH asap.

- **Stores Manager / Hut**
 - Compost and grass seed has been attacked by rodents. Grass seed now stored in wheelie bin to stop this in future.
 - DS reported there have been some major price increases and MD has issued a new price list to plot holders and everything now priced up in Hut.
 - Seed potatoes and onion sets will be available for sale in Hut.
 - Saturday opening over winter has generated approx £200 per session and there have been some 'click and collect' orders also over this period.
 - DS now has a list of veg plants SW will be growing for sale at Hut this Spring / Summer.

4. General Secretary's Report

- PB thanked those who have submitted their AGM reports and reminded remainder that she requires them by end of February.
- Agreed timing of AGM would be work in from 8.30 – 11.45 followed by AGM at 12 noon.
- Grand Opening of Plotters Retreat to follow AGM.
- Refreshments – AA to discuss and arrange with DL. DA to source beers for bar and CH will arrange draw prizes.
- CH had spoken to ML and agreed he should be co-opted onto the Committee.
- ML, TS & RB to formerly put forward to join the Committee at the AGM.
- Risk assessments to be discussed at Man Com and need to be reviewed for Work In.
- TS / PB meeting to discuss the handing over of the General Secretary's role.

5. Any Other Business

- CH has reviewed Liaison Areas and will issue a revised list to all.
- A leaflet drop around the village about joining the Allotment Association as a Member was proposed and MD / ML to discuss possible leaflet.
- DS has updated the list of current plot holders.
- DA has researched a possible PA system and it was agreed it should be purchased.
- AA will re-circulate the Hut Rota to all concerned.

Meeting closed at 8.45pm

Date of next meeting: 7 March 2022

Circulation: General Committee members, SB & notice board.

Signed.....