

Capel St Mary Allotments Association
Minutes of General Committee Meeting
Monday 27 September 2021

Present: CH, MD, DS, WR, PB, PH, GL, DA, AA, GC In attendance: RB

1. Matters Arising from General Committee Meeting – 19 July 2021

- Picnic on the Plot – great success. More family orientated event, games and quiz very good. To consider repeating again next year.
- Meeting with PC attended re 2nd toilet – still pending.
- Artwork by Steve Tollmadge – to be hung on back of Plotters Retreat once varnished so visible from footpath with Capel St Mary Allotment's Association to be written above.
- Church Christmas fair – PH/DA to arrange transport of tables on 2 & 4 December.
- PB emailed Brownies and they will advise us if they wish to use car park in future.

2. Chairman's Report

- AGM now to take place at Spring Work In 2022.
- Discussed letter to PC regarding insurance for Plotters Retreat and will be raised at next Man Com Meeting if no reply received.
- DA to look into possibility of purchasing radio mike for events.
- Discussed what to do as a tribute to Graham Whybrow and agreed need to talk with Sue first.
- Agreed that the money raised from draw at Picnic on the Plot should be donated to Air Ambulance. GC to action.

3. Show

- WR thanked all for their help before in setting up and during the event.
- Dates for next year's Show - 3 & 4 September 2022. Hall already booked.
- Comments on this year's show:
 - Possibly introduce a 'cooking with veg' category
 - Advertise subjects for Handicrafts for following year at Show and in Capel Capers as we do for photography.
 - Suggest note on door re 'No Dogs'.
 - Reminder in schedule for all exhibitors to remove own exhibits but not until show has closed.
 - Agreed in principle to change name of show to Capel St Mary Show and will discuss further.
 - Agreed to look at new ideas for Children's Classes.
 - Look at improving flyers, advertising etc to reach a wider audience.
 - Need to look at whether we need to update photoboards.
- 'Job descriptions' to be written for each role within the show and WR to issue a template to be completed by person currently doing that role.
- MW to let MD have photos taken at the Show.
- CH proposed a vote of thanks to WR for the Show.

4. Reports

● **Treasurer and Membership Secretary**

- Grand total cash £ 16,899.49 Total available cash £ 10,453.99
- Rotovator fund £865.97 Site Maintenance £ 1,392.86 DR(Budget £1494)
- Membership stands at 343 paying members and 3 honorary. We have had 3 new members and 7 resigned.
- Hut Sales to date £20,900
- Current surplus from the Show stands at £872.18 but still have some payments to be made.

- **IT**
 - Had a printer issue at Show ad still looking to replace and downs to a shortlist of 2.
 - 2021 Show page now updated on website including photos.
 - PH to send Oct Newsletter to MD to place on website.
- **Seed Scheme**
 - All catalogues distributed and to date we have:
 - 15 potato orders - deadline for orders is 17 October
 - 20 seed orders
 - Capel Capers – next month to be submitted by 10th of the month
- **Site Manager**
 - Septic tank emptied just prior to Picnic on the Plot.
 - Padlocks purchased and fitted in lawnmowers shed.
 - 3 plots have been vacated and 1 re-let, 2 polytunnel plots have also been vacated. Currently have a waiting list of 12 for plots.
 - Faulty tap on water butt been replaced and repairing wheelbarrows to be painted at Work In
 - Continuing to tidy sheds / site etc.
 - A vote of thanks to Ian and Wendy Alcock for re-painting Garage and Shop doors etc.
 - Bonfires have been lit regularly and there is a quantity of ash to be sifted / used by members.
 - Currently have one lawnmower that needs repairing and need to discuss with PC possibility of purchasing a battery operated lawnmower.
 - Some of the Games were borrowed for an event and a donation of £20 received.
 - Work Inn is on 17 October and DS has a list of jobs that need doing.
 - Agreed to have a Christmas tree near the Bins / Garage.
- **Stores Manager / Hut**
 - Stock being purchased as likelihood of prices going up soon and various deliveries have been received with more due.
 - Onion sets were purchased and sold out within 3 days!
 - As we will be unable to purchase Clover Grow Bags in future have ordered quantity in now.
 - Hut during winter – DS proposed opening 1st Sunday in month Nov, Dec, Jan with click and collect available plus deliveries to those unable to come to site.

5. General Secretary's Report

- Calendar to be actioned before next meeting and to include an August meeting before Show.
- Insurance for Plotters Retreat to be discussed with PC.

6. Any Other Business

- CH thanked RB for attending the meeting.
- Seeds to be sold in the hut – need to consider what to purchase.
- GL informed the meeting he would not be standing for re-election at next AGM and need to consider sending email to membership regarding future Committee Members.
- Di Leach has offered to do some refreshments for the Work In.

Meeting closed at 9.50 pm

Date of next meeting: 29 November 2021

Circulation: General Committee members, SB & notice board.

Signed.....