

Capel St Mary Allotments Association

Minutes of Executive Committee Meeting

Date: Monday 6th April 2020

Location: Owing to the coronavirus pandemic the meeting was held using social media

Present: CH, GC, GW, PB. DS sent an email.

1. Minutes of Exec meeting of Mon 9th December 2019

No matters arising

2. Chairman - CH

CH thanked all members for keeping to the self-distancing and other restrictions when on site. He mentioned that in Bury St Edmunds the sites have been closed as these rules have not been adhered to.

The Allotment Association Hut unfortunately did not qualify for a £10,000 grant as we are not a registered company.

CH has asked the Parish Clerk to contact NAGT and ask what the situation was re the grant as the only news we have received was in the SSALG minutes.

Annual Show: Printing the schedule and flyers has been delayed but are on the website.

A decision about the show will be made later in the month.

Picnic: No need to decide yet as very little preparation needed.

Hut : guidelines as in NAS document on website

3. Site Manager DS

- a. Plot maintenance during coronavirus lock-down and self isolation. Help has been offered to plot holders who are self-isolating. Agreed to as MD to send email to plot holders to ask if there are any more who need help.
- b. Best Kept Allotment. Will take place and will be judged by Tim Fiddy of Ipswich Allotments.
- c. Annual Show. See above
- d. Hut Delivery Service. In accordance with NAS advice it was decided to operate an online delivery service and where possible pay by BACS. This would be available to plot holders and association members living in Capel.
- e. Jobs that would have been done at the work-in. PB to ask DS if he could send a list of jobs to General Committee members and ask if there are any volunteers to carry any of them out.
- f. Picnic. See above
- g. Maintenance jobs carried out by DS. These include repairing the fence in two places, refitting the mower shed door, refixing the lock to the shed and filling in two fox or badger holes near the boundary fence with soil and rubble.

4. Stores Manager GW

So far this year the sales amount to £4272 of which £2430 were card sales.

5. Secretary PB

PB will ask MD to put the updated guidelines for allotments during the coronavirus pandemic on to the website.

PB will draft a piece about the Hut online sales and send to Exec committee members for comments before sending to MD to be emailed to members

6. Treasurer GC

Grand total cash	£5673.57
Total available cash	£513. 21
Rotovator	£605.97

7. AOB

Capel Capers GW. Covid 19 Hut arrangements, picnic (decision pending), show.

First ever video conferencing for the Association successfully completed

Circulation: All General Committee members, SA and noticeboard