

Capel St Mary Allotments Association
Minutes of General Committee Meeting
Monday 16 March 2020

Present: CH, PB, PH, DA, DS, GW, MD, GC, GL, AA Apologies WR

1. Minutes of General Committee Meeting - 20 January 2020

- It was noted that all future copies of minutes should be signed by CH.
- PB thanked all who had provided their reports for the AGM notes

2. Chairman's Report

- Coronavirus – Covid 19
 - Hut – to remain open until advised shops to be shut by Government and to encourage customers to pay by card wherever possible. 1 customer at any time in the hut and observe social distancing, extended hours for coming weekend 9-12, provide water, soap etc.
 - Toilet to be closed immediately
 - Work In / AGM – Likely to be postponed depending on further measures to be brought in by Government and reports to be placed on website.
 - Executive Meeting on 6 April to be cancelled and a What's App group to be set up by MD.
 - Management Meeting on 22 April to be cancelled.
 - General Committee Meeting on 18 May and Picnic to be reviewed at later date.
 - Fun day – possible move to September (NB since meeting this has been cancelled for 2020).
 - Show – Continue to plan but will review.
- NAG Trust Grant – Parish Council have supported our grant with a letter and although received letter saying was being considered PB advised unlikely to get grant as we do not own / have lease for site. CH to follow up.

3. Show

- Schedule done and out for printing.
- Recipes being written up.
- Photography choices for 2021 to be Motion, Single Bloom, Photo depicting a TV series, a Door, Photo of Choice.
- Banksian medal due to be with us in April
- Still to confirm judge for art category.
- AKA mentioned than in light of current Coronavirus situation may prove difficult to get draw prizes as people cut back on such expenditure.

4. General Secretary

- All visits to site currently cancelled.

5. SSALG

- Meeting cancelled
- PB confirmed we have £50 grant for Show.

6. Reports

- **Treasurer and Membership Secretary**

- Grand Total - £8,168.75 Current Total Cash Available - £1,399.39 Rotovator - £605.97
- Site maintenance id £1,316.31, £69 under budget.
- Membership – at the start of the year we had 320 members, 10 new members joined, 30 resigned giving us 300 in total made up of 300 paying members and 3 honorary.

- **Site Manager**

- All plots now rented out and no waiting list.
- Sit flag although dilapidated not to be replaced at present.
- Have been offered wood chippings but first need to build new compound.
- Septic tank has been emptied
- Old fridges and dishwashers now disposed of.
- Mushroom farm not delivering compost due to roadworks and site being too wet.
- Now have secure box in garage to store small items.
- Temporary repair made to polytunnel but need to consider replacing cover this year.
- Complaint about bonfire received and we will ensure we are more diligent about what is placed on bonfire and wind direction prior to lighting.
- If work in goes ahead possible tasks include wildlife area, raising fence height on near road, painting etc.

- **Stores Manager**

- Sales to date £1,493 of which £794 was by card
- Thanks given to all who had helped with deliveries.
- Capel Capers for April – Plots, 2 day hit opening, membership, composting, mowers / cultivator, work in, photography, site visits, Picnic on the Plot.

- **IT**

- Received email from website host about new rules on accessibility for Government / council website. Training sessions to be run on modifying / tagging images for visually impaired and making PDF's readable for audio devices.
- March drone video now available on You Tube – 30 viewings of 1 video and 9 of second already. Now have subscribers registered to view next one.

- **Seed Scheme**

- Few small orders placed and as at 16 March seed sales were £2,780 and the commission from these plus potatoes should be approx. £600.
- There have been 75 orders for seeds in 2020 (71 in 2019)

7. Any Other Business

- CH asked for thanks to be passed on to Drone Operator.

Meeting closed at 9.20pm

Date of next meeting: 18 May 2020

Circulation: General Committee members, SB & notice board.