

# Capel St Mary Allotments Association

## Minutes of General Committee Meeting

Date: Monday 5<sup>th</sup> August 2019

**Apologies:** AA, DA, PH

It was agreed to add IT as agenda item 3A

### 1. Minutes of General Committee meeting 20<sup>th</sup> May

Item 4. Should read £500, not £50

Item 10. The PC has now put the Man Com minutes on the CSMAA website

### 2. Minutes of Executive Committee meeting 1<sup>st</sup> July

No matters arising

### 3. Show 2019 WR

The Show reminder has been emailed to members. Deadline for show entries should be 3<sup>rd</sup> Sept. WR has added her new address.

Arrangements including posters (PH), banner, setting up the hall (from 2pm), display boards (Garden Club and church PH and JH), helpers, tablecloths, blackout curtains, SSALG donation of £50 and display of NAS materials (**Action: PB**) were discussed.

All OASIS updates completed, rotas and cups and engraving all organised. **NB cakes etc needed for refreshments.** GL bulb stall, pictures boards for flower arrangements. Fliers and draw tickets delivered.

**AA** sent report on progress with draw prizes. Getting sponsorship and prizes much more difficult than in previous years. AA continuing to email and phone contacts and would welcome any ideas re new contacts.

Vic and Linda Harman were thanked for a donation of £40 to be used for the longest runner bean class.

CH distributed posters, the banners are on order and should arrive by 9<sup>th</sup> Aug. Size is 3m x 1.2 and the smaller one is about half that. Large banner £90 plus VAT and smaller approx. £45.

**Action: CH** to liaise with PH re putting up banner. WR has been unsuccessfully trying to contact Dennis Page about visiting the Show. CH and GW have archive pictures of Dennis judging flowers at the Garden Club.

WR has started the comment sheet for 2019

### 3A. IT MD

New version of OASIS ready, judging slips etc printed. **Action: MD** and WR to liaise. The Facebook page is totally finished and has already had 130 hits. MD will add bbq report.

CH thanked MD for all the work he has done in preparation for the Show.

### 4. Treasurer's Report GC

Grand Total	£8748.59
Currently available	£34444.09
Rotavator and cultivator fund	££2775.97

### 5. Store Manager's report GW

Total sales so far £9430.98

GW thanked MD for his help on BBQ day

GW has received details of the potato scheme from PH and has completed the order form. Prices will be £3.50 for 2½ kg and £3.90 for 2½ kg specials. Orders to be in by 15<sup>th</sup> Oct

**BBQ** weather was damp all evening but there were more sales than 2018. The food and drink were all enjoyed and the evening went off very well. CH gave a big vote of thanks to GW and his

team and to DS for the games. There was a profit of £120 of which £100 is to be donated to the St Elizabeth Hospice **Action:** contact Linda Morrison

The 2020 BBQ will need to be discussed at a later date as GW and DS have both stepped down. GW is willing to help but not organise.

## **6. Site Manager's Report DS**

There will be 4 half plots available at the end of the year, enquiries through DS please.

Bonfires on plots were discussed. The blighted potato haulms will be burnt when the wind is in the right direction. Fumes from a bonfire on the building site were reported w/b 29<sup>th</sup> July. Any bonfires in the vicinity report to DS. Septic tank has been emptied 5 times. Hand basin in toilet hut, tap near 10B and leak in the toilet roof reported.

There was a discussion about plots which were rented but unworked and how to tackle this problem. NB if a plot holder cannot work their plot they should inform DS.

**Action:** discuss at next Man Com meeting with PC. Check Standing Orders.

GL gave a detailed report on the state of and cost of servicing the ride-on mower, cultivator and rotovator by Steve Blake. The mower has been serviced with spares we already had. It was decided after lengthy discussion to have the rotovator serviced then run it until it breaks down. As we have duty of care to the users, it was decided to have the cultivator serviced but before doing this, investigate the cost of getting a suitable replacement. **Action:** report on state of machinery at next Man Com meeting.

At next work-in proposed to cut back overhanging trees.

The issue of the stolen machinery has now been resolved without claiming on any insurance policies.

## **7. Seed Scheme Report PH**

PH sent in a report. He has received the new catalogues and is liaising with GW for the potato orders. Prices have gone up a few pence and delivery has gone up 25p. on his return, PH will draft notes to accompany the catalogue and the potato form. He will arrange with MD to print these and arrange for liaison distributors to distribute.

## **8. Membership GC**

19 new members and 30 resignations making a total of 321 members. GC reported that he would be willing to take responsibility for joining new members leaving only the membership form and fee to be dealt with in the Hut. It was agreed to do this and put instructions in the file in the Hut. To begin on 10<sup>th</sup> August, helpers not on the committee to be informed.

A few instances of non-Association members using The Hut was discussed. Hut duty helpers can check by asking 'Are you a paid-up member of the Association?' if necessary. Produce on the tables outside can be bought by anyone.

## **9. Capel Capers article GW**

Show reminder and front page of Show schedule, membership, Hut now only open on Saturdays, seed scheme, plots, thanks to people who came to the BBQ

## **10. SSALG PB**

PB will be attending the meeting at Needham Market on 10<sup>th</sup> August. She will clarify situation re £50 donation to the Show

## **11. Visits PB**

PB Thanked GW for his and Sue's help with visits. This year there have been 4 visits from Robins pre-school and 2 visits from brownies and Rainbows. PB has been contacted again by Helen Erhardt from Orpington who would like to visit our poly tunnel. Action: PB will ask Helen for some dates

## 12. General Secretary's Report PB

Matters have been covered in other agenda items. Three members responded to enquiry about RHS magazine

PB gave CH the paperwork involved in applying for Nagtrust grant

## 13. Chairman's Report CH

CH will contact David Thompson, Capel St Mary Recorder, and inform him of happenings relating to the Association and give him the link to the website

**Stolen machinery** GW has compiled list of stolen items. As no forced entry PC could not claim on their insurance. Machinery belongs to PC, not CSMAA. CCTV regs were discussed. PC will pay for replacements. **Action: GW** to get quotes. All new equipment will be locked up. It was suggested that an extra shed is needed as the garage is full. The Association has had an offer of a 3 x 10 shed free of charge which would fit in near the toilet and would be kept locked. We would need permission to put up a new shed. **Action:** to be discussed at the Man Com meeting and completed by the end of the year.

### Best Kept Allotment results

First	Graham Whybrow	297 points
Second	Andrew Tokely	290 points
Third	Graham Leach	287 points
Fourth	Dennis Smith	276 points
Highly Commended	Tara Smith	

### Best Kept Poly tunnel plot

First	Andrew Tokely
Joint second	Isla Budgen and Graham Whybrow

**Best newcomer** Robert Birnie

**Next meeting: Monday 16<sup>th</sup> September 2019**

**Circulation:** All General Committee members, SB, notice board