

**Capel St Mary Allotments Association**  
**Minutes of General Committee Meeting**  
**Monday 4 March 2019**

Present: CH, PB, GW, DS, PH, GL, DA, AA, GC, MD, WR

**1. Minutes of General Committee Meeting - 21 January 2019**

- Re point 5 - Mower deposits now sorted by DS / GC.

**2. Executive Meeting – 29 October 2018**

- Re point 3 – site maintenance should read £678.48.

**3. Treasurer's report - GC**

- Grand Total - £6,078.48      Current Total Cash Available - £3,097.98      Rotovator - £2,755.97
- Accounts are to be audited by Malcolm Fenn.

**4. Stores Managers Report**

- Sales to date £1,708 (2018 - £994) £390 was taken over past weekend.
- Hut rota filled until 19 May.
- Fun Day 8 June – John Bunkell enquired if we would like to advertise in programme. CH agreed in principle with half of the ad to feature show / half bagatelle game. Volunteers required to assist with games. Total cost of Fun Day = £15 for stall, £30 for advert plus draw prize.

**5. Site Manager's Report**

- 3 plots currently available and 3 recently rented.
- 20 ton of road planings delivered
- Nelson Potter invoices resolved.
- Has received enquiry for a plot but they wanted to place a polytunnel on plot. Questioned if we needed to amend rules regarding this and agreed should publish on website that polytunnels not allowed on individual plots.
- Bagatelle has been hired out in August.
- Work in ideas were discussed at Executive Meeting and are in the minutes. Agreed to also order more stones for the car park.

**6. Membership Secretary's Report**

- Start of year Sept 2018 - 332 members, 27 resignations and 5 new members = 310.

**7. Show**

- Awaiting draft show schedule.
- WR updated meeting on some of the points listed in previous minutes to ensure correct.
- Photography categories to go into Capel capers article.
- Hints and tips for cookery competition to be passed to MD for inclusion on website.
- Following last year's show MD has updated database.
- MD to source labels, envelopes, map pins etc.
- Banner – CH to get designed and printed.
- Children's competition – DA/AA to see what trophies are available and email ideas to Committee.

**8. IT Report**

- Photographic tips now on website.
- NAS magazine notice that copies are available in Hut emailed to members.

- Hut prices booklet – few pricing errors so updated version to be sent out to members.

## **9. AGM**

- AGM Notice to be sent out now we have all reports in and a reminder to be sent 24 March.
- PB to invite Chris Matthews to attend.
- Donations for the draw would be appreciated

## **10. Capel Capers**

- Photography classes, 2 day hut opening, bonfire closure from mid June, composting, mower use, rotovator hire, AGM / Work In and site visits.

## **11. NAS/SSALG**

- PB thanked Wendy Russell for taking her place at the meeting on 23<sup>rd</sup> February.
- WR reported that she had informed the meeting of the AGM meeting and the Show dates. CSMAA will receive the £50 donation and PB will erect and take down the SSALG display. It is proposed to hold a SSALG meeting in Capel date tbc. Suffolk Show volunteers requested, theme of stand this year will be Children and Youth Groups.
- Any other details of meeting will be in minutes of meeting

## **12. Visits**

- Have a visit booked in June.
- GW to see if Robins wish to visit again and PB to contact Brownies etc.

## **13. Seed Scheme**

- Since last meeting another £83.35 of seeds have been ordered.

## **14. General Secretary's Report**

- PB had received enquiry from someone looking for advice on using / setting up a polytunnel on their allotment site. PB/GW have sent a reply and invited them to visit our site in future.

## **15. Chairman's Report**

- Parish Council have their AGM on 20 March and MD to produce a poster and send to Parish Council by 11 March.
- Agreed to do the Scarecrow competition again.

## **16. AOB**

- There was no further business

Meeting closed at 8.30pm

Date of next meeting: 20 May 2019

Circulation: General Committee members, SB & notice board.