

Capel St Mary Allotments Association
Minutes of General Committee Meeting
Monday 21 January 2018

Present: CH, PB, GW, DS, PH, GL, DA, AA, GC & MD

Apologies: WR

1. Minutes of General Committee Meeting - 5 November 2018

- There were now comments from this meeting.

2. Executive Meeting – 29 October 2018

- There were now comments from this meeting.

3. Treasurer's report - GC

- Grand Total - £6,295.41 Current Total Cash Available - £3,304.91 Rotovator - £2,755.97

4. Stores Managers Report

- Thanks given to CH for actioning stock take, DS & PH for re-stocking hut and MD for price lists/labels.
- Hut rota issued and presales are £560.43
- Price lists have been emailed out, few prices gone up this year, of 240 items stocked 44 have gone up in price and 14 down. Have some new lines eg large trays, organic pest control and bird feeders.
- Current slug pellets to be banned by 2020 and new type will be much more expensive.

5. Site Manager's Report

- 3 plots currently available (3 went in previous week). DS to provide MD with updated list.
- DS reported plastic piping had been dumped under seats outside hut.
- Septic tank was emptied in December.
- St Elizabeth Hospice Garden Trail – after discussion agreed not to participate but will make donation.
- GC to talk with DS regarding refunds for mower key deposits.
- DS requested some blank membership cards from GC.
- Nelson Potter have contacted DS re outstanding invoices for 2017 & 2018. DS to speak to Parish Council to let them know about them.
- Four bonfires have taken place and polytunnel has now been sprayed.

6. Seed Scheme

- Potatoes – not all received initially but all now distributed, most prior to Christmas. In total 50 orders placed, 177 sacks and profit of £141.
- Seeds – most orders in by November 1st. Approximate commission on seeds - £398.83 (2017 - £405).
- Total commission expected for seeds and potato £540.24 (£493.10 in 2017)
- GW reported some items were missing and PH advised him to contact Kings direct.

7. Membership Secretary's Report

- Start of year Sept 2018 - 332 members, 22 resignations and 2 new members = 312 members inc honorary
- MD to put item on Facebook about membership.

8. IT Report

- Facebook Page now launched.

- 55-75% of people receiving emails open them. And 85% open the one about the AGM. Industry average is 20%

9. Capel Capers

- February – Hut, Membership and advert for plots.
- March – ad to go in Copdock, East Bergholt and Bentley mags

10. NAS, SSALG

- Email received from Essex Branch re Feb meeting – anyone interested to let PB know.
- Certificate of membership received.
- In future Allotment magazine to be placed in hot (30 copies) and anyone wanting one can collect.

11. General Secretary's Report

- Articles for AGM received from CH, WR and GC. Rest to submit theirs by 11 Feb. SB . to action his and send back to PB by 28 Feb so MD can send notice of AGM out by email around 14 March.
- Minutes of last year's AGM to be emailed to ploholders with reminder send prior to AGM.
- Insurance documents re employee's liability now received.

12. Chairman's Report CH

- 200 flyers for plots printed and these will be delivered around village, 1st lot to n development. Copy of postcard to be placed in Post Office and Paper Shop.
- Show
 - CH, WR and A. Tokely meeting to discuss.
 - Additional children's category being added Under 6, 6-10 and 11-16. DA to look into getting Children's Cups to keep.
 - Mammoth competition – Kohl Rabi replacing radishes. AT to provide seeds.
 - Mike Gilson to sponsor a new category 'Best exhibit for roses'
 - All measurements now to be metric apart from photos.
 - Tips for exhibiting photos to be placed on website.
 - WR to get tips for cookery classes for website.
 - Craft competition to be split into hard and soft entries.
 - CH's daughter is redesigning poster and CH to speak to John Bunkell re banner
 - To date Upstix, Hadleigh Tyres, SA Prior, Capel castles and Kings Seeds have all agrees to take adverts in Show schedule again.
 - DA to look into valuation for Silver Cup.

14. AOB

- There was no further business

Meeting closed at 9.20pm

Date of next meeting: 4 March 2019

Circulation: General Committee members, SB & notice board.