

# Capel St Mary Allotments Association

## Minutes of Executive Committee Meeting

Date: Monday 1<sup>st</sup> July 2019

**Location:** Windmill Cottage, Windmill Hill, Capel St Mary

**Present:** CH, GC, GW, PB, DS

The meeting opened at 7.30pm

### 1. Minutes of General Committee meeting 20<sup>th</sup> May

Item 4. Should read £500, not £50

Item 10. The PC has now put the Man Com minutes on the CSMAA website

### 2. Minutes of Man com meeting 24<sup>th</sup> April 2019

No matters arising

### 3. Treasurer's report GC

Grand Total Current £8814.73

Available Cash £3171.23

Rotovator £2775.97

Site Maintenance fund is in credit £1024.54

### 4. Stores Manager's report GW

There has been a delivery of compost.

To date, sales are £7351.48 which is up £500 for the same period in 2018. Sunday opening has now finished.

BBQ tickets selling well. **Action:** DS will organise pig racing and 2 other games. AA and DA will decorate the horsebox and MD will source a banner for The Scarecrow Tavern at a cost of £30. CH will get a quote for the new banner for the show from bigartandbanners.co

GS and DS both informed the meeting that they wished to gracefully withdraw from the BBQ and games after this year. GW was thanked very much for his work organising and leading the BBQ for so many years. DS was thanked for making and running the games.

**Action:** The future of the BBQ to be raised at the next General Committee meeting on 5<sup>th</sup> August Prizes will be needed for the Treasure Hunt and the Quiz

### 5. Site Manager's report DS

There are 2 vacant plots and some plots have big weeds. Varying levels of commitment to plots was discussed.

The septic tank to be emptied again on 5<sup>th</sup> July.

DS has replied to an email re empty poly tunnel plot

The Clubhouse: on 5<sup>th</sup> June the footings were laid at a cost of £246.00, addressed to PC. DS to be recompensed from PC for VAT he paid.

CH proposed that, after the clubhouse has been chosen and bought, there should be a meeting in the near future to discuss rules, keys, type of lock etc. It was suggested that the association should install CCTV to cover the clubhouse.

### 6. General Secretary's report PB

Some machinery items have been stolen from the site. This has been reported to the PC and to the police. The Parish Clerk is pursuing an insurance claim. PB has emailed a copy of the CSMAA insurance policy to the PC.

PB will ask MD if we can send risk assessments for visits electronically and also inform village members that there are vacancies in the list of village members who would like to receive the RHS magazine.

**Action:** To discuss insurance at next General Committee meeting on 5<sup>th</sup> August.  
PB thanked GW and CH for hosting the visit from Boxted Gardening Club on 13<sup>th</sup> June and Sue for providing flowers and giving a demonstration. The club greatly enjoyed their visit.

### **7. Chairman's report and information about The Show 2019 and Fun Day 20<sup>th</sup> July CH**

Fun Day was postponed owing to windy weather. New date is 20<sup>th</sup> July therefore new arrangements for help need to be made. **Action:** PB to email members of the General Committee for volunteers to man the Biggest Bagatelle at Fun Day to cover from 1pm to 5pm.

PB also to email DA and AA to see if they have wine for the Fun Day draw prizes.

CH has got the scarecrow's head – it had a wasp's nest inside it. **Action:** CH will repair it and it will be stored in the barbecue.

Adam Pearce has been thanked for giving an additional £200 as prize money for the fruit section of The Show in memory of his parents, Roger and Joan Pearce.

A new banner measuring 12ft X4ft approx. will be bought and it was decided that the posters with yellow writing on a dark green background showed the lettering best.

### **8. Capel Capers Article GW**

Extended advance info for the Show, photographic details, Hut opening times, membership, the pond, rotovator and cultivator

The July article has also been printed including pictures.

### **9. NAS, SSALG report PB**

Opportunities to apply for funding from the National Garden Trust and The Darren Fazackerly Fund were discussed. **Action:** PB to email Executive members with details that she has received from SSALG

### **10. Any Other Business**

GC proposed that he should deal with membership applications to simplify matters. Agreed He will inform the next General meeting. The problem of non-members buying goods from the Hut and how to check if customers are members was also discussed. **Action:** GC to bring this up at next General Committee meeting 5<sup>th</sup> August.

Thanks to Eddie and Geoff for their hospitality

**Next meeting: Monday 7<sup>th</sup> October DS**

**Circulation:** All General Committee members, SB, notice board