

Capel St Mary Allotments Association

Minutes of Executive Committee Meeting

Date: Monday 25th February 2019 19.15
The date of this meeting was changed from 11th February

Location: 4 Snowcroft

Present: CH, GC, GW, PB, DS

1. Minutes of Executive meeting on Mon 17th December 2018

No matters arising

2. Minutes of General Committee meeting 21st January 2019

No matters arising

3. Treasurer's Report GC

Grand Total cash	£6084.90
Available cash	£3104.40
Rotovator	£2755.97
Site Maintenance	£6784.48 underspent by £732 owing to underspending on machine maintenance and fuel.

DS reported that the PC is aware of back invoices to Nelson Potter. They will be passed for payment at the PC meeting on 11th Feb

4. Stores Manager's report GW

On 16th Feb £180 were taken and on 23rd Feb £280. Total sales, including preopening sales is £1400. This is £300 - £400 up on 2018. Stable manure and winter fruit spray still have to be delivered. The Hut rota is filled up to the end of June.

5. Site Manager's report DS

There are 3 plots still available. Road planings have been delivered. CH reported that there had been a bonfire the previous Saturday which was not on the Allotments site.

Work-in 7th April:- road planings, tackling bindweed on the wildlife area, putting down base for the meeting room. Brief discussion on method and arrangements for delivery of concrete followed.

6. General Secretary's report PB

AGM 2019. GW will organise refreshments and helpers. Chairs and tables to be set out during previous week. Chairperson of PC to be invited **Action: PB** will email. The flyer is with Steve Baker for his contribution and should be ready for Martyn to email to ploholders by 14th March. Email received from Helen Urhardt asking for advice about managing a poly tunnel. **Action: PB** will email with general advice and an invitation to visit site, **GW** will email with more detailed advice.

CH reported that the new arrangements for the magazine are going well. It was decided that Issue 4 (winter) will be kept in the toilet hut until Hut reopens.

7. 2019 Show CH

All details have been agreed for the schedule and it is with CH's daughter to be redesigned. She will also design a promotional banner which will have the date, stated as the first weekend in September, so that it can be used each year. CH has details of firm which can make this.

8. Chairman's report CH

Annual Parish Meeting Wed 20th March. CH will ask MD if he can produce a poster. CH also asked if members could send any other contributions, poster, reports etc, to MD by 11th March.

Jim Hill is taking over the Scarecrow Trail. It was agreed to enter the competition.

9. Capel Capers article – GW

April: AGM and work-in, plots for rent. PC have paid for the advert to go into the March edition covering Copdock, Bentley etc.

10. NAS report- PB

PB thanked Wendy Russell for taking her place at the meeting on 23rd February.

WR reported that she had informed the meeting of the AGM meeting and the Show dates. CSMAA will receive the £50 donation and PB will erect and take down the SSALG display. It is proposed to hold a SSALG meeting in Capel date tbc. Suffolk Show volunteers requested, theme of stand this year will be Children and Youth Groups.

Any other details of meeting will be in minutes of meeting

11. Any Other Business

GC has been negotiating with EDF re new contract. A fixed term contract has been agreed that will last until 2023 and will be only slightly higher. GC was thanked by the meeting for doing this as the original contract proposed by EDF was very expensive.

Thanks to PB and MB for hosting the meeting.

Next Meeting: Monday 20th May 2019

Circulation: All General Committee members, SB, notice board